

E-Tutorial - Short Deduction Transactions – Form 26A

- 1. Important Information on request for Short Deduction Transactions - Form 26A.**
- 2. Brief Steps for request of Short Deduction Transactions - Form 26A.**
- 3. Description for requested status on request for Short Deduction Transactions - Form 26A.**
- 4. Common Rejection Reasons on request for Short Deduction Transactions - Form 26A.**
- 5. Pictorial guide of request for Short Deduction Transactions – Form 26A.**

1. Important Information on Request Short Deduction Transactions – Form 26A

- Functionality to file Form-26A for PAN Based challan cum statements such as 26QB/26QC/26QD and 26QE (Cash), where the assessee has furnished his return of income under section 139 and has paid self-assessment tax / advance tax on his income is enabled at TRACES Portal.
- Deductor(Taxpayer) can raise "Request for 26A" for PAN Based as challan cum statements from the F.Y. mentioned against the respective form type as below:

26QB	-	F.Y. 2013-14 Onwards
26QC	-	F.Y. 2017-18 Onwards
26QD	-	F.Y. 2019-20 Onwards
26QE (Cash)	-	F.Y. 2022-23 Onwards
- The registered Taxpayer login to TRACES portal and user will be navigated to dashboard by clicking on compliance under act 1961 option. The user can initiate a request for form 26A w.r.t. short deduction transactions at TRACES via selecting option of Request for 26A under Statement/ Forms menu.
- Deductor (Taxpayer) must submit / validate the request by using **DSC or Mobile OTP**.

2. Brief Steps for Request of Short Deduction Transactions - Form 26A

TRACES Portal

- Step 1: Login to TRACES website.
- Step 2: User will be navigated to dashboard by clicking on compliance under act 1961 option.
- Step 3: Click on "Request for 26A" tab available under "Statement/Forms" menu.
- Step 4: Select Financial Year, Form Type and proceed with the request for "Short deduction transactions".
- Step 5: After clicking on Proceed button, request number will be generated and a message will pop up on the screen "You can check status of the request through 'Track request for 26A' under 'Statement/Forms menu'".
- Step 6: Once request status changes to 'Available', user may choose unique PANs from the list of PANs having short deduction default and submit the request.
- Step 7: After submitting the request, user to verify the request via DSC or Mobile OTP.
- Step 8: Deductor can check status of the request through 'Track request for 26A' available under 'Statement/Payments' menu.
- Step 9: After submitting the Request on TRACES website, Short deduction transactions will be provided to E-filing for further action as per steps to be taken at e-filing portal.
- Step 10: After submission of the relevant certification/verification at e-filing, the statement would be reprocessed and default, if any, would be recomputed which need to be liquidated by the deductor.

2. Brief Steps for procedure for filling Short Deduction Transactions - Form 26A (Contd.)



TRACES
TDS Reconciliation Analysis and Correction Enabling System



[My Home](#) [Statements/Forms](#) [View/ Verify Tax Credit](#) [Request for Resolution](#) [Downloads](#) [Profile](#)

[Aggregated TDS Compliance](#) [Help](#)

Welcome Login Date: 22-Sep-2026, 10:17 AM

Sr. No.	Procedure for filing form 26A
1	TRACES: After Login at TRACES, taxpayer needs to submit request to get details of short deduction.
2	Submit Request: On submitting request, a unique Request Number will be generated for further reference. The Short deduction request so submitted will be processed by TRACES and the successful transaction will be displayed to the taxpayer. These Unique Request Numbers will be communicated electronically to E-Filing Portal for further action by taxpayer.
	Below steps 3 and 4 to be carried at Deductor E-Filing portal
3	Authorize Membership Number of Accountant**: Taxpayer, after ascertaining the membership number of the accountant who is to certify Annexure A of Form 26A, needs to authorize such accountant by entering his membership number in respect of each of the Short-Deduction(in one or more sessions) and submit these authorizations.
4	Certification from Authorized Accountant: On successful authorization by taxpayer, the Accountant so authorized on E-Filing Portal may fill in the relevant details in Annexure A to Form 26A with respect to the Deductee in question and certify by digitally signing Annexure A.
5	View Modified Status of default: Once request has been processed, short deduction will be re-calculated and Late Deduction Interest will be generated accordingly, which can be viewed by taxpayer.
6	Make payment for Modified Late Deduction Interest: Taxpayer needs to pay Late deduction Interest amount, according to the modified computation.

[Proceed](#)

3. Description for requested status of Short Deduction Transactions – Form 26A

Status	Description
Requested	When user has initiated the request
Available	Request is accepted. Hyperlink provided on this status, clicking on which will take user to list of PAN screen
Submitted	User has submitted the request to ITD
Sent to E-Filing	Request data submitted by user has been sent to E-Filing
Pending for Processing at TDS CPC	Transactions received by TDS CPC from E-Filing for further processing
Processed	Transactions have been processed by TDS CPC
Processed with Partial Rejection	26A effect has not been given on those rows on which user has filed correction
Processed with Rejection	26A effect has not been given because user has filed correction on all rows
Not Available	Not Available reasons to be provided in 'Remarks' column
Rejected	Request has been rejected by TDS CPC after processing. Rejection reasons to be provided in 'Remarks' column
Cancelled	Request has been cancelled by User

5. Pictorial guide of Request for Short Deduction Transactions – Form 26A

Step 1: Login at TRACES website with your “ User ID”, “Password”, “PAN of the Taxpayer (Deductor) & “Verification Code”.

The screenshot shows the TRACES (Tax Reconciliation and Compliance) website login interface. The page has a header with the TDS and TRACES logos, navigation links (Home, About Us, Contact Us, Things to Know, Related Links, Downloads), and a search bar. The main content area is titled "Login" and includes a tabbed interface for "Deductor", "Taxpayer", and "PAO". The "Taxpayer" tab is selected. Below the tabs, there is an information box stating "Information : Use PAN as your User ID." followed by four input fields: "Enter Your User ID*", "Enter Your Password*", "Verification Code*", and a "Forgot Password?" link. The "User ID" field contains the text "ABCPR4521L". The "Password" field is masked with asterisks. The "Verification Code" field contains the text "zs46Ma". Below the input fields are two buttons: "Register New User" and "Login". The "Login" button is highlighted with a red border. Four callout boxes with orange borders and lines pointing to the input fields provide instructions: "Enter your PAN as 'USER ID'" points to the User ID field, "Enter the Existing 'Password'" points to the Password field, "Enter the text as displayed in Verification Code" points to the Verification Code field, and "Click on Login to proceed." points to the Login button.

Enter your PAN as "USER ID"

Enter the Existing "Password"

Enter the text as displayed in Verification Code

Click on Login to proceed.

5. Pictorial guide of Request for Short Deduction Transactions – Form 26A

Step 1: User must be navigated to dashboard by clicking on compliance under Income-tax act, 1961 option

The screenshot shows the TRACES dashboard interface. The navigation bar at the top includes options like Dashboard, e-File & View, Services, Pending Actions, Grievance, Downloads, Compliance under Income-tax Act, 1961, and R2 Features. The 'Compliance under Income-tax Act, 1961' option is highlighted. A callout box points to this option with the text: "User will be navigated to dashboard by clicking on compliance under Income-tax act, 1961 option".

Welcome to TRACES!

Dashboard updated on: 27/05/2026 04:30 PM [Print Dashboard](#)

User Details

PAN: [Redacted]

Last log in Date: 27/05/2026

Mobile Number: +91- [Redacted]

Email ID: [Redacted]

[View](#) [Edit](#)

Password Last updated on: 27/05/2026

Important Note

Type of Form Filed	Applicability of TDS Certificate	Download Certificate from
Form 26QB (Property transaction done upto 31st March 2026)	Form No. 16B	Old Website
Form 141 (Property transaction done on/after 01st April 2026)	Form No. 132	New Website

Important Note

Form for FY 2026-27	Filed On	Track Status on	Download Certificate from
13 (ITA 1961)	Old Website	Old Website	New Website

5. Pictorial guide of Request for Short Deduction Transactions – For Form 26A (Contd.)

Step 2: Select “Request for 26A” available under “Statement/Forms” tab.

The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) portal. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header features the TDS Centralized Processing Cell logo and the TRACES logo, along with the Government of India Income Tax Department emblem. Below the header, a horizontal menu contains tabs: My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. The 'Statements/Forms' tab is selected, and a dropdown menu is open, showing various options. A blue callout box labeled '1.Click' points to the 'Statements/Forms' tab. Another blue callout box labeled '2.Click' points to the 'Request for 26A' option in the dropdown menu. The dropdown menu includes options like Request for Correction, Track Correction Request, View Default Summary, Request for Justification Report Download, Request for Refund, Track Refund Request, Request Form 13/15C/15D, Track Request Form 13/15C/15D, Challan Status, Request for consumption status of Nil/Lower Deduction Certificate u/s 197 (Annexure II), View Challan cum Statement Status, Request for 26A, and Track Request Form 26A. The 'Request for 26A' option is highlighted. On the right side of the page, there is a 'Help' button and a 'Login Date: 22-Sep-2026, 10:17 AM' indicator. At the bottom, a footer message states: 'Do not use Back or Refresh button on any page as this may lead to inconsistent behaviour'.

5. Pictorial guide of Request for Short Deduction Transactions – Form 26A (Contd.)

Step 3: Guidelines for filing Form 26A , click on “Proceed” to continue.

[Home](#) | [About Us](#) | [Contact Us](#) | [e-Tutorials](#) | [Related Links](#) | [Logout](#)

Search In Keyword

[A](#) [A](#) [A](#)



TDS
Centralized Processing Cell

TRACES
TDS Reconciliation Analysis and Correction Enabling System



[My Home](#) | [Statements/Forms](#) | [View/ Verify Tax Credit](#) | [Request for Resolution](#) | [Downloads](#) | [Profile](#)

[Aggregated TDS Compliance](#) [Help](#)

Welcome _____ Login Date: 22-Sep-2026, 10:17 AM

Sr. No.	Procedure for filing form 26A
1	TRACES: After Login at TRACES, taxpayer needs to submit request to get details of short deduction.
2	Submit Request: On submitting request, a unique Request Number will be generated for further reference. The Short deduction request so submitted will be processed by TRACES and the successful transaction will be displayed to the taxpayer. These Unique Request Numbers will be communicated electronically to E-Filing Portal for further action by taxpayer.
Below steps 3 and 4 to be carried at Deductor E-Filing portal	
3	Authorize Membership Number of Accountant**: Taxpayer, after ascertaining the membership number of the accountant who is to certify Annexure A of Form 26A, needs to authorize such accountant by entering his membership number in respect of each of the Short-Deduction(in one or more sessions) and submit these authorizations.
4	Certification from Authorized Accountant: On successful authorization by taxpayer, the Accountant so authorized on E-Filing Portal may fill in the relevant details in Annexure A to Form 26A with respect to the Deductee in question and certify by digitally signing Annexure A.
5	View Modified Status of default: Once request has been processed, short deduction will be re-calculated and Late Deduction Interest will be generated accordingly, which can be viewed by taxpayer.
6	Make payment for Modified Late Deduction Interest: Taxpayer needs to pay Late deduction Interest amount, according to the modified computation.

[Proceed](#)

Click

Copyright © 2012 Income Tax Department | [Terms and Conditions](#) | [Privacy Policy](#) | [Hyperlinking Policy](#) | [Feedback](#) | [Sitemap](#)

5. Pictorial guide of Request for Short Deduction Transactions – Form 26A (Contd.)

Step 4: Select “Financial Year, Form Type” and click on “Proceed” button

The screenshot shows the TRACES portal interface. At the top, there is a navigation bar with links like Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. Below this is the TDS and TRACES logo, along with the Government of India emblem. The main menu includes My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. A 'Help' button is also present. The user is logged in, with a date of 22-Sep-2026, 10:17 AM. The 'Request for Short deduction Transactions' section is active, showing a form with the following fields: 'Financial Year*' (dropdown), 'Form Type*' (dropdown), and 'Default Type' (text box). The 'Form Type' dropdown is open, showing options 26QB, 26QC, 26QD, and 26QE. A 'Proceed' button is located to the right of the form. Three orange arrows point to the 'Financial Year*', 'Form Type*', and 'Proceed' fields. Below the form, there are two informational messages: 'DSC/Mobile OTP is required for submission of Short deduction request. If DSC is not registered at TRACES kindly register your DSC at TRACES otherwise proceed with /Mobile OTP.' and 'Short deduction request is available from F.Y 2013-14 (26QB), 2017-18 (26QC), 2019-20(26QD), FY 2022-23 (26QE) onwards.'

- Request for Short Deduction Transactions – For Form 26A is available for 26QB from F.Y. 2013-14, 26QC from F.Y. 2017-18, 26QD from F.Y. 2019-20 and 26QE (Cash) from F.Y. 2022-23.

5. Pictorial guide of Request for Short Deduction Transactions – Form 26A (Contd.)

Step 4(Contd.): Request number message screen

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

Government of India Income Tax Department

My Home Statements/Forms View/ Verify Tax Credit Request for Resolution Downloads Profile

Aggregated TDS Compliance

Welcome

Request for 26A w.r.t. Short Deduction transactions has been initiated. **Request Number is 16354.** You can check status of the request through 'Track request for 26A' under 'Statement/Payments' menu.

Once request status will be 'Available', user may choose unique PAN/s from the list of PAN/s having Short Deduction default.

Go to Track request for 26A

Request number has been generated for the Request for Form 26A

User to click here to track the status of the request.

Help 10:17 AM

Copyright © 2012 Income Tax Department | Terms and Conditions | Privacy Policy | Hyperlinking Policy | Feedback | Sitemap

5. Pictorial guide of Request for Short Deduction Transactions – For Form 26A (Contd.)

Step 5: Go to Track Request of 26A/27BA to view the status

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). The Government of India Income Tax Department logo is on the right. Below the header, a horizontal menu bar contains: My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. The 'Statements/Forms' menu is open, showing a list of options: Request for Correction, Track Correction Request, View Default Summary, Request for Justification Report Download, Request for Refund, Track Refund Request, Request Form 13/15C/15D, Track Request Form 13/15C/15D, Challan Status, Request for consumption status of Nil/Lower Deduction Certificate u/s 197 (Annexure II), View Challan cum Statement Status, Request for 26A, and Track Request Form 26A. The 'Track Request Form 26A' option is highlighted with a blue bar. A callout bubble points to this option with the text: 'Click on "Track Request Form 26A" to view the status'. On the left, the 'Quick Links' section lists various forms and services. On the right, the 'Customer Care' section provides toll-free and contact numbers, and the 'User Login Details' section shows the user's TAN/PAN, IP address, and last login time. A footer note at the bottom states: 'Do not use Back or Refresh button on any page as this may lead to inconsistent behaviour'.

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

Government of India Income Tax Department

My Home Statements/Forms View/ Verify Tax Credit Request for Resolution Downloads Profile

Aggregated TDS Comp Welcome

Quick Links

- Form 16B/16C/16D/16E Buyer/Tenant/Payer/Buyer VDA)
- Update Communication Details
- Salary Details reported by Employer
- Pension Details reported by Specified Bank (194P)
- Change Password

Request for Correction

Track Correction Request

View Default Summary

Request for Justification Report Download

Request for Refund

Track Refund Request

Request Form 13/15C/15D

Track Request Form 13/15C/15D

Challan Status

Request for consumption status of Nil/Lower Deduction Certificate u/s 197 (Annexure II)

View Challan cum Statement Status

Request for 26A

Track Request Form 26A

Form 26QB/26QC/26QD/26Q

Help

Login Date: 22-Sep-2026, 10:17 AM

Customer Care

Toll-Free: 1800 103 0344

0120 4814600

User Login Details

TAN / PAN

IP: 10.16.120.13

Last logged in on: 21-Sep-2026 at 01:59 PM

Do not use Back or Refresh button on any page as this may lead to inconsistent behaviour

5. Pictorial guide of Request for Short Deduction Transactions – For Form 26A (Contd.)

Step 6: Select any one of the search criteria: Request Number, Date: or View All to check the Form 26 A request

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is present with the text 'Search In Keyword' and a magnifying glass icon. To the right of the search bar are three buttons labeled 'A', 'A', and 'A', and a language dropdown menu set to 'English'. Below the navigation bar, the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System) are displayed. To the right of the logos is the Government of India Income Tax Department emblem. A horizontal menu bar contains the following options: My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. A 'Help' button is located on the right side of the menu bar. Below the menu bar, the text 'Aggregated TDS Compliance' is displayed. A 'Welcome :' message is shown on the left, and the 'Login Date: 22-Sep-2026, 10:17 AM' is shown on the right. The main heading is 'Track request of Short Deduction Transactions- For form 26A'. Below this heading, a light blue box contains the text 'Please select one of the below Search Options'. Under this text, there are three radio buttons: 'Request Number' (selected), 'Date:', and 'View All'. Below the radio buttons, there is a text input field labeled 'Request Number' and a 'Go' button. A callout bubble points to the radio buttons with the text: 'User can check the status of the Request by selecting any one search criteria: Request Number, Date: or View All'. At the bottom of the page, there is a footer with the text 'Copyright © 2012 Income Tax Department' and links to Terms and Conditions, Privacy Policy, Hyperlinking Policy, Feedback, and Sitemap.

5. Pictorial guide of Request for Short Deduction Transactions – For Form 26A (Contd.)

Step 6 (Contd.): View Status of the Request

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

Government of India Income Tax Department

My Home Statements/Forms View/ Verify Tax Credit Request for Resolution Downloads Profile

Aggregated TDS Compliance

Welcome

Login Date: 22-Sep-2026, 10:17 AM

Track request of Short Deduction Transactions- For form 26A

Please select one of the below Search Options

☒ Request Number ☐ Date: ☐ View All

Request Number 16354 Go

Request Date	Request Number	Financial Year	Form Type	Default Type	Status	Remarks
22-Sep-2026	16354	2024-25	26QB	Form 26A Short Deduction Request u/s-200A	Requested	

Page 1 of 1 View 1 - 1 of 1

Cancel Request button will be enabled when the status is "Sent to E-filing".

Cancel Request

Note:

- Note : Cancel request button will be enabled till the status of "Sent to E-filing"

5. Pictorial guide of Request for Short Deduction Transactions – For Form 26A (Contd.)

Step 6 (Contd.): Click on “Available” status to proceed further

TDS Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

My Home | Statements/Forms | View/ Verify Tax Credit | Request for Resolution | Downloads | Profile

Aggregated TDS Compliance Help

Welcome | Login Date: 19-Aug-2026, 05:24 PM

Track request of Short Deduction Transactions- For form 26A

Please select one of the below Search Options

☐ Request Number ☐ Date: ☒ View All

Request Date	Request Number	Financial Year	Form Type	Default Type	Status	Remarks
19-Aug-2026	16335	2025-26	26QB	Form 26A Short Deduction Request u/s-200A	Available	-
19-Aug-2026	16334	2025-26	26QB	Form 26A Short Deduction Request u/s-200A	Cancelled	

Page 1 of 1 View 1 - 2 of 2

Cancel Request button will be enabled till the status of "Sent to E-filing".

[Cancel Request](#)

Note:

- Status of request can be as below

Status | **Description**

5. Pictorial guide of Short Deduction Transactions – Form 26A (Contd.)

Step 7 : List of PAN's will be displayed on the screen.

The screenshot displays the TDS TRACES portal interface. At the top, the TDS Centralized Processing Cell logo is on the left, the TRACES title is in the center, and the Government of India Income Tax Department logo is on the right. Below the logos, there is a navigation bar with links: My Home, View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. A 'Help' button is located on the right side of the navigation bar. The main content area shows a 'Welcome' message and a 'Login Date: 19-Aug-2026, 05:24 PM'. Below this, there is a section titled 'Select unique PAN of Short Deduction transactions U/S-200A for filing 26A'. This section contains a table with columns: 'Sr. No.', 'PAN of seller/landlord/payee/seller of VDA* (e.g.,AAAAA1234A)', and 'Short Deduction Amount (Rs.)'. The table has two rows, both of which are selected with checkboxes. The first row has a 'Sr. No.' of 1 and a 'Short Deduction Amount' of 200.00. The second row has a 'Sr. No.' of 2 and a 'Short Deduction Amount' of 500.00. Below the table, there is a 'Submit Request' button. A callout box with an orange border points to the checkboxes in the table, containing the text: 'User can select unique PAN'S for removing Short deduction default.'

My Home View/ Verify Tax Credit Request for Resolution Downloads Profile

Aggregate

Welcome

Help

Login Date: 19-Aug-2026, 05:24 PM

Select unique PAN of Short Deduction transactions U/S-200A for filing 26A

☐	Sr. No.	PAN of seller/landlord/payee/seller of VDA* (e.g.,AAAAA1234A)	Short Deduction Amount (Rs.)
☒	1		200.00
☒	2		500.00

Page 1 of 1 View 1 - 2 of 2

Submit Request

5. Pictorial guide of Short Deduction Transactions – Form 26A (Contd.)

Step 7 (Contd.): List of PAN's will be displayed on the screen.

The screenshot displays the TDS TRACES portal interface. At the top, the TDS Centralized Processing Cell logo and the TRACES (TDS Reconciliation Analysis and Correction Enabling System) title are visible. The Government of India Income Tax Department logo is also present. The navigation bar includes links for My Home, Statements/Forms, View/ Verify Tax Credit, Request, and Profile. A 'Help' button is located on the right. The main content area shows 'Aggregated TDS Compliance' with a 'Welcome' message and a 'Select unique PAN of Short Deduction t' section. A table lists two entries with checkboxes and PAN details. A 'Submit Request' button is at the bottom left. A 'Confirmation' dialog box is open, asking 'Do you wish to continue submission for selected PANs?' with a 'Confirm' button. Two callout boxes provide instructions: '1. Click on "Confirm" button to continue submission for selected "PANs"' and '2. Click on "Submit Request"'. The footer contains copyright information and various policy links.

TDS Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System | Government of India Income Tax Department

My Home | Statements/Forms | View/ Verify Tax Credit | Request | Profile | Help

Aggregated TDS Compliance

Welcome [User Name]

19-Aug-2026, 05:24 PM

Select unique PAN of Short Deduction t

☐	Sr. No.	PAN of seller/landlord/ of VDA* (e.g.,AAAA)
☒	1	AV
☒	2	AI

Page 1 of 1

Submit Request

Confirmation

Do you wish to continue submission for selected PANs?

Confirm

1. Click on "Confirm" button to continue submission for selected "PANs"

2. Click on "Submit Request"

Copyright © 2012 Income Tax Department | Terms and Conditions | Privacy Policy | Hyperlinking Policy | Feedback | Sitemap

5. Pictorial guide of Short Deduction Transactions – Form 26A (Contd.)

Step 8: Select option “DSC or Mobile OTP” to verify the request and click on OK button

The screenshot displays the TDS TRACES portal interface. At the top, the TDS Centralized Processing Cell logo and the TRACES (TDS Reconciliation Analysis and Correction Enabling System) title are visible. The Government of India Income Tax Department logo is also present. A navigation bar includes links for My Home, Statements/Forms (highlighted), View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. A Help button is located on the right. Below the navigation bar, the page shows 'Aggregated TDS Compliance' and a 'Welcome' message. A modal window titled 'Select option to verify the request?' is open, featuring two radio buttons: 'DSC' (selected) and 'Mobile OTP'. An 'OK' button is located at the bottom of the modal. A callout bubble points to the 'DSC or Mobile OTP' options, instructing the user to select one and click the OK button. The login date '19-Aug-2026, 05:24 PM' is displayed in the top right corner.

5. Pictorial guide of Short Deduction Transactions – Form 26A (Contd.)

Step 8 (Contd.): TO Continue Validate the DSC

The screenshot shows the TDS TRACES portal interface. The main header includes the TDS logo, the text 'Centralized Processing Cell', and the TRACES logo with the full name 'TDS Reconciliation Analysis and Correction Enabling System'. The Government of India logo and 'Income Tax Department' are also present. The navigation bar contains links: 'My Home', 'Statements/Forms', 'View/ Verify Tax Credit', 'Request for Resolution', 'Downloads', and 'Profile'. A 'Help' button is located on the right. The main content area shows 'Aggregated TDS Compliance' and a 'Welcome' message. A date '19-Aug-2026, 05:24 PM' is displayed. A callout bubble points to the 'emSigner' window with the text 'Validate the DSC'.

emSigner

Content to Sign:

data to be signed

Certificate Store

Common Name	Issuer Name	Serial No	Expiry Date
	e-Mudhra Sub CA fo...	109beb8	15-07-2029
	e-Mudhra Sub CA fo...	109bebf	15-07-2029
	e-Mudhra Sub CA fo...	109be58	15-07-2029
	e-Mudhra Sub CA fo...	109be98	15-07-2029
	e-Mudhra Sub CA fo...	109beae	15-07-2029

Buttons: View Certificate, Register, Cancel

5. Pictorial guide of Short Deduction Transactions – Form 26A (Contd.)

Step 8(Contd.): Enter the “Mobile OTP” which has sent to registered mobile number and submit the request

The image displays two screenshots of the TDS TRACES portal interface, illustrating the steps for verifying a request using a Mobile OTP.

Top Screenshot: The user is on the 'Statements/Forms' tab. A dialog box titled 'Select option to verify the request?' is displayed, with the 'Mobile OTP' option selected. A callout bubble indicates: 'If user choose “Mobile OTP” to verify the request.'

Bottom Screenshot: The user is prompted to enter a valid 6-digit OTP received on their registered mobile number. The OTP has been sent to the registered mobile number XXXXXX0909. The OTP is valid for 15 minutes. The user has entered '123456' in the 'Enter OTP' field. Below the field are buttons for 'Back', 'Resend OTP', and 'Submit'. A callout bubble indicates: 'Enter the “Mobile OTP” which has sent to registered mobile number to Submit the request. (OTP valid for 15 minutes)'. Another callout bubble points to the 'Resend OTP' button, indicating: 'Click on Resend OTP option if not received'.

5. Pictorial guide of Short Deduction Transactions – Form 26A

Request status appeared as “Sent to E-Filing”

The screenshot shows the TDS TRACES portal interface. At the top, there are logos for TDS Centralized Processing Cell and TRACES (TDS Reconciliation Analysis and Correction Enabling System), along with the Government of India Income Tax Department logo. A navigation bar includes links: My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. A 'Help' button is also present. Below the navigation bar, a 'Welcome' message is displayed, and the login date is shown as 28-Jul-2026, 01:12 PM. The main heading is 'Track request of Short Deduction Transactions- For form 26A'. Below this, there is a section for 'Please select one of the below Search Options' with radio buttons for 'Request Number', 'Date:', and 'View All' (which is selected). A table displays the request details:

Request Date	Request Number	Financial Year	Form Type	Default Type	Status	Remarks
28-Jul-2026	15844	2025-26	26QE	Form 26A Short Deduction Request u/s-200A	Sent to E-Filing	-

Below the table, there is a 'Cancel Request' button. A note states: 'Cancel Request button will be enabled till the status of "Sent to E-filling"'. A 'Note:' section indicates that the status of the request can be as follows:

Status	Description
Requested	When user has initiated the request

Two callouts are present: one pointing to the 'Sent to E-Filing' status in the table with the text 'After Submitting the request status will change into "Sent to E-Filing".', and another pointing to the 'Cancel Request' button with the text 'Click here to cancel the request'.

5. Pictorial guide of Short Deduction Transactions – Form 26A

Request status appeared as Pending for Processing at TDSCPC-Transactions received by CPCTDS from E-filing for further processing

The screenshot displays the TDS TRACES portal interface. At the top, there are logos for TDS Centralized Processing Cell and TRACES (TDS Reconciliation Analysis and Correction Enabling System), along with the Government of India Income Tax Department emblem. A navigation bar includes links: My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. A 'Help' button is also present. Below the navigation bar, a 'Welcome' message is shown, and the login date is 28-Jul-2026, 01:12 PM. The main heading is 'Track request of Short Deduction Transactions- For form 26A'. Below this, there is a section for search options: 'Please select one of the below Search Options' with radio buttons for 'Request Number', 'Date:', and 'View All' (which is selected). A table displays the request details:

Request Date	Request Number	Financial Year	Form Type	Default Type	Status
28-Jul-2026	15844	2025-26	26QE	Form 26A Short Deduction Request u/s-200A	Pending for Processing at TDSCPC

Below the table, there is a 'Page 1 of 1' indicator and a 'View 1 - 1 of 1' link. A note states: 'Cancel Request button will be enabled till the status of "Sent to E-filing"'. A 'Cancel Request' button is visible. A 'Note:' section follows, stating 'Status of request can be as below:'. Below this, a table shows the status and description:

Status	Description
Requested	When user has initiated the request

An orange callout bubble points to the 'Pending for Processing at TDSCPC' status in the table, containing the text: 'Status changes to Pending for Processing at TDSCPC after receipt of data from E-filing for further processing'.

5. Pictorial guide of Short Deduction Transactions – Form 26A

Status - Processed with Partial rejection

The screenshot displays the TDS TRACES portal interface. At the top, there are logos for TDS Centralized Processing Cell, TRACES (TDS Reconciliation Analysis and Correction Enabling System), and the Government of India Income Tax Department. A navigation bar includes links for My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. A 'Help' button is also present. The user is welcomed, and the login date is shown as 22-Sep-2026, 11:40 AM.

The main heading is 'Track request of Short Deduction Transactions- For form 26A'. Below this, a section titled 'Please select one of the below Search Options' has three radio buttons: 'Request Number', 'Date:', and 'View All' (which is selected).

A table displays the request details:

Request Date	Request Number	Financial Year	Form Type	Default Type	Status	Remarks
16-Sep-2026	16350	2025-26	26QC	Form 26A Short Deduction Request u/s-200A	Processed with Partial Rejection	Download latest Justification report to verify the effect of 26A

Below the table, there is a pagination bar showing 'Page 1 of 1' and a 'View 1 - 1 of 1' link. A message states: 'Cancel Request button will be enabled till the status of "Sent to E-filing"'. A 'Cancel Request' button is visible at the bottom left.

Two callouts highlight specific information:

- One callout points to the 'Status' column, stating: 'Status displayed as Processed with Partial rejection'.
- Another callout points to the 'Remarks' column, stating: 'Download latest Justification report to verify the effect of 26A'.

5. Pictorial guide of Short Deduction Transactions – Form 26A

Status - Processed

The screenshot displays the TDS TRACES portal interface. At the top, the TDS Centralized Processing Cell logo and the TRACES (TDS Reconciliation Analysis and Correction Enabling System) title are visible. The Government of India Income Tax Department logo is on the right. A navigation bar includes links for My Home, Statements/Forms, View/ Verify Tax Credit, Request for Resolution, Downloads, and Profile. A 'Help' button and the time '01:12 PM' are also present.

Welcome

Track request of Short Deduction Transactions- For form 2

Please select one of the below Search Options

☐ Request Number ☐ Date: ☒ View All

Request Date	Request Number	Financial Year	Form Type	Default Type	Status	Remarks
28-Jul-2026	15844	2025-26	26QE	Form 26A Short Deduction Request u/s-200A	Processed	Download latest Justification report to verify the effect of 26A

Page 1 of 1 View 1 - 1 of 1

Cancel Request button will be enabled till the status of "Sent to E-filing".

Cancel Request

Two callout boxes provide additional information: one pointing to the 'Processed' status and another pointing to the 'Remarks' column.

5. Pictorial guide of Short Deduction Transactions – Form 26A

Status - Rejected

**TDS**
Centralized Processing Cell

TRACES
TDS Reconciliation Analysis and Correction Enabling System



[My Home](#) [Statements/Forms](#) [View/ Verify Tax Credit](#) [Request for Resolution](#) [Downloads](#) [Profile](#) [Help](#)

Welcome Login Date: 22-Sep-2026, 11:41 AM

Track request of Short Deduction Transactions- For form 26A

Please select one of the below Search Options

☐ Request Number ☐ Date: ☒ View All

Request Date	Request Number	Financial Year	Form Type	Default Type	Status	Remarks
16-Sep-2026	16353	2025-26	26QD	Form 26A Short Deduction Request u/s-200A	Rejected	

2025-26 Page 1 of 1 View 1 - 1 of 1

 Cancel Request button will be enabled till the status of "Sent to E-filing".

[Cancel Request](#)

Note:

Status displayed as Rejected and rejection remarks will be shown in "Remarks column"

Thank You

Please Note:

- 1) **For Feedback** : You can share your feedback on contactus@tdscpc.gov.in
- 2) **For any query related to website:** You can raise your concern on below mentioned numbers
Toll Free Number - 1800103 0344
Land Line Number - 0120 4814600